

5. CERTIFICATE COURSES (6 MONTHS)

- Certificate in Public Relation
- Certificate in Personnel Management & Industrial Relation
- Certificate in Guidance & Counseling
- Certificate in Purchasing and Supplies.
- Certificate in Project Planning and Management
- Certificate in Human Resource Management
- Certificate in Business Management

ADMISSION REQUIREMENTS

- (i) KCSE C- Minus
- (ii) KCE//EACE Division III.

Tuition Fee for each certificate course is Ksh.24,000.00

NB: ALL COURSES ARE AVAILABLE THROUGH DISTANCE AND FACE TO FACE MODE.

For more information contact; School of Open and Distance Learning, Department of Open Learning Programmes.

For online application: visit the University of Nairobi website: application.uonbi.ac.ke (and follow the instructions)

Contacts can also be made at;

1. **Nairobi Campus**
Main Campus, Gandhi Wing
Tel. 020-4913604
2. **Mombasa Campus**
Uniplaza Building
Tel. Tel. 020-4916816, 020-4916815, 020-4916814
3. **Nakuru Learning Centre**
Catholic Diocese of Nakuru Building
Tel. 051 2210863, 020-2392033
4. **Kakamega Learning Centre**
Walia's Shopping Complex
Tel. 0722827277
5. **Kisumu Campus**
Former British Council Library
Tel. 0720367047, 0724265145
6. **Nyeri Learning Centre**
N.D.C.U. Building
Tel. 0722272527, 0726542060
7. **Meru Learning Centre**
Meru Post Office Building
Tel: 0720366133, 0722836948

8. **Kisii Learning Centre**
Kisii Post Office Building
Tel: 0721246929, 0716001800
9. **Kitale Learning Centre**
Ambwere Plaza
Tel: 0723869169, 0723588063
10. **Eldoret Learning Centre**
Metro Towers
Tel: 0723687483, 0727418926, 0723869169
11. **Kitui Learning Centre**
Kitui Multi- Purpose Hall
Tel: 0722621411
12. **Bungoma Learning Centre**
Wamunyinyi Plaza
Tel: 0712476051
13. **Embu Learning Centre**
Wanjau Building, 1st Floor
Tel: 0722 836 948, 0720942646

For further enquiries contact:
Dean School of Open and Distance Learning
Dr. Mbugua : 0733 770 304, Deans Office: 0720 209 996.
Call Centre : 0716 617 763 or 0792 085 552 or 020 4918047
Email: dean-extstudies@uonbi.ac.ke,
Chairman: john.mbugua@uonbi.ac.ke or any of the Learning Centres listed above

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UNIVERSITY OF NAIROBI

**OPEN, DISTANCE &
e-LEARNING CAMPUS**

**SCHOOL OF OPEN AND
DISTANCE LEARNING**

**DEPARTMENT OF OPEN
LEARNING PROGRAMMES**

1. DIPLOMA IN YOUTH IN DEVELOPMENT WORK

INTRODUCTION

The “Commonwealth Youth Programme” (CYP) was initiated by The Commonwealth Ministers of Youth Affairs. Its mission is to train youth workers and to develop programmes for young people. This diploma provides an opportunity for developing professionalism, knowledge and skills of youth workers and career paths for young people.

ENTRY REQUIREMENTS

- The entry requirements for diploma courses in the University of Nairobi shall apply.
- K.C.S.E. Mean grade C or its equivalent qualifications
- K.C.E. or E.A.C.E. DIV III or equivalent qualifications
- K.C.S.E. Mean grade C- with a professional certificate recognized by Senate

Fees: 96,500

Duration: 1 Year

Intakes: April, August and December

CORE COURSE UNITS

S.NO	CODE	TITLE
1	LDS 081	Commonwealth Values in Youth in Development
2	LDS 082	Young People and Society
3	LDS 083	Principles and Practice of Youth in Development Work
4	LDS 084	Working with People in their Communities
5	LDS 085	Gender and Development
6	LDS 086	Learning Processes
7	LDS 087	Management Skills
8	LDS 088	Project Planning, Monitoring, and Evaluation
9	LDS 089	Policy, Planning and Implementation
10	LDS 090	Conflict Resolution, Strategies, and Skills
11	LDS 091	Promoting Enterprise and Economic Development
12	LDS 092	Youth and Health
13	LDS 093	Sustainable Development and Environmental Issues
14	LDS 094	The Research Project

2. DIPLOMA IN ADULT EDUCATION AND COMMUNITY DEVELOPMENT

INTRODUCTION

The course is designed to provide knowledge, skills and attitudes in adult and continuing education. The course is intended for those involved in the academic and professional fields relating to adult education. It is intended for those people who are already working or are interested in the field of adult education and community development. These include: extension workers in such areas as agriculture, community development, health, commerce, the NGOs dealing with women education and develop-

ment projects, teachers in adult education programme, in-service training personnel; principals and senior staff of community training centres, and personnel in related field.

ENTRY REQUIREMENTS

- KCSE Mean Grade C or its equivalent qualifications
- KCE Division III and above or its equivalent.
- K.C.S.E. Mean grade C- with a professional certificate recognized by Senate
- Adult Education practitioner with Division IV and Certificate in Adult Education and Community Development from the University of Nairobi, or institutions recognized by Senate
- KCSE mean grade D+ with a professional certificate from a recognised institution.

Fees: 89,500

Duration: 1 Year

Intakes: April, August and December

CORE COURSE UNITS

S.NO	CODE	TITLE
1	LDS 051	Foundations of Adult and Community Education
2	LDS 052	Social Change in Adult and Community Education
3	LDS 053	Psychology of Adult Learning
4	LDS 054	Learning Processes and Methods
5	LDS 055	Community Education and Development
6	LDS 056	Human and Public Relations
7	LDS 057	Planning and administration of adult and Community education.
8	LDS 058	Research methods in Adult Education
9	LDS 059	Curriculum Development
10	LDS 061	Entrepreneurship in Communities and Economic Development
11	LDS 062	Introduction to Computers
12	LDS 065	Gender and Development
13	LDS 051	Project Research and Report Writing

3. DIPLOMA COURSES (1 Year)

- Diploma in Sales and Marketing (DSM)
Fees - 90,000/-
- Diploma in Purchasing and Supplies Management - (DPSM)
Fees - 90,000/-
- Diploma in Business Management (DBM)
Fees - 90,000/-
- Diploma in Project Planning and Management (DBM)
Fees - 90,000/-
- Diploma in Guidance and Counseling (DGC)
Fees - 74,000/-

- Diploma in Public Relation (DPR)
Fees - 74,000/-
- Diploma in Human Resource Management (DHRM)
Fees - 74,000/-

ENTRY REQUIREMENTS:

- KCSE – mean grade C (Plain) with C- (minus) in Maths or Commerce on Accounts or Economics/Business Studies and a C- in English or Kiswahili (for DSM, DBM, DPR, DPPM and DHRM)
- KACE WITH 2 Subsidiary Passes.
- KSCE mean grade C- or KCE/EACE. Div. III with a professional certificate from a recognized institution.
- A Degree from the University of Nairobi or any other university recognized by Senate.
- KCSE – mean grade C- with a Professional Certificate from a Recognized Institution.

Other Charges:

Foreign student pay 20% on top of local Student's fees	(Ksh.)
Registration fee per semester	500
Student ID	500
Computer laboratory	5000
Caution money (once)	5000
Activity fee	2000
Medical cover per semester	5000
Library	3000
SONU	1000

4. CERTIFICATE COURSES:

- Certificate in Adult Education and Community Development
- Certificate in Youth in Development work

ENTRY REQUIREMENTS

- KCSE Mean grade C- and its equivalent.
- KCE Division III and above or its equivalent.
- Division IV and Adult Education Teachers' Certificate and other equivalent qualifications from Institutions recognized by Senate.
- Division IV and experience in Youth related experiences
- Diploma in Youth in Development work

Fees Ksh.24,000

Duration 6 months